

Microsoft PowerPoint Templates

Create presentations with your own styles already in place

The nature of Microsoft's PowerPoint application can make setting up templates a complicated business. This can be done for you, incorporating your own range of graphics, colour schemes, and fonts. Corporate styling can be applied to the template, so that all new slides have a unified appearance to them.

Templates are usually supplied with around four sample slides, pre-set to your layout requirements. These can be overwritten or copied as style guides when creating a new presentation, or deleted where they are not needed.

Guidance can be supplied to ensure users enter text into the correct slide fields, and alter existing picture or strapline slots to ensure your formatting is maintained. All new presentations can start with a title slide, acting as a cover sheet or introduction. All remaining and newly inserted slides will carry standardised formatting, which is laid out at design time.

All templates can be supplied as part of a self-extracting executable program. This ensures proper installation on any PC. Additional items, such as custom fonts, images, or user guides, can be installed at the same time.

- Company layouts maintained throughout
- Designed to match in-house presentation styles
- Can insert logos, picture and tables
- Standardised 'new slide' layouts for every new page
- Embed TrueType fonts in presentations
- Different first slide 'introduction' layout
- Stock slides added at design time to guide users
- Package provided as self-installing program

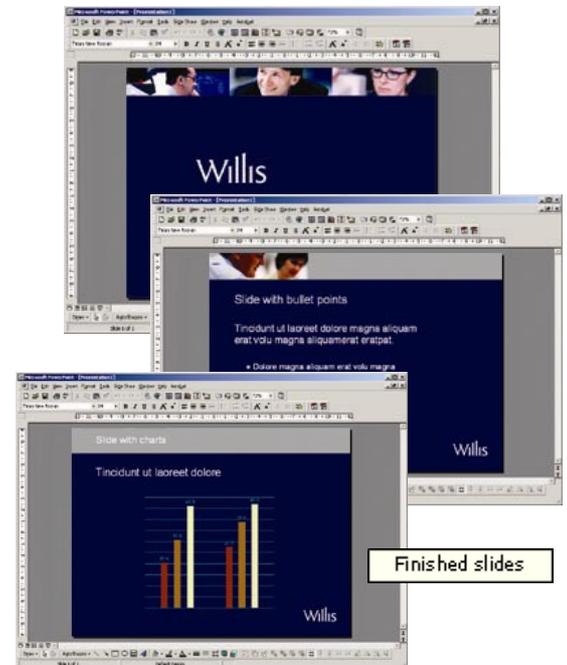
Start using PowerPoint Templates

Contact us to discuss your PowerPoint requirements.

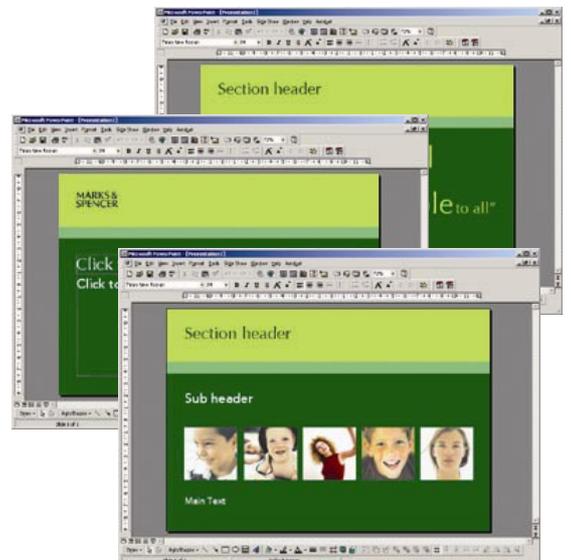
We can provide a complete design service for your templates, making sure the product will reflect your company image in the best possible way. This includes developing a basic template design and providing detailed layouts for individual slides; creating or formatting digital images of your company's identity; deducing the best on-screen representations of your corporate colours; and guiding you towards a truly representative final product.

The next step is for us to put all this together and build the templates to your specifications and requirements.

Implementation. We can work in conjunction with your IT department to ensure a trouble-free implementation throughout your company.



A set of stock slides are supplied as samples to ensure your layout guidelines are maintained. Newly inserted slides copy a single layout style which is also pre-set but not visible in the template.



The first slide is usually required to act as an introductory slide, so its layout will often be different. Subsequent slides follow the style which has been set for the rest of the presentation, with the corporate logo and layout details the same on each page.